

ORISSA DRUGS & CHEMICALS LIMITED
 (A Public Sector Undertaking)
 1, Mancheswar Industrial Estate, Bhubaneswar – 751010
 Ph.No.: 0674-2580250, 2586705
Ref: No: ODCL/GM/2015/1484

APPLICATION ARE INVITED FOR THE POSTS OF

(1)Dy. Manager / Manager (F&A), (2) Dy. Manager/Manager(Material), (3) Dy. Manager (Prodn.), (4) Asstt. Manager (P&A), purely on contract basis. For details and application form, Eligibility criterion, Qualification, Experience, Age & Remuneration etc., please visit IDPL website: www.idpl.gov.in, Complete application may be sent to GM I/c latest by **16.3.2015**.

SL. No.	Name of the post and No. of Post	Department	Qualifications & Experience in the relevant field (Yrs)	Max. age (Yrs)	Total Emoluments (Rs)
1	Dy. Manager/ Manager - 1	Finance & Accounts	CA/ICWA having 8-10 years experience in Pharma Industry preferable in State/CPSU.. Minimum 3-5 years in Senior Level Management.	35-50	25000 - 30000
2	Dy. Manager/ Manager - 1	Material	Commerce/ Science Graduate, MBA in Material Management CA, ICWA, having 8-10 years experience in relevant field. 3-5 years experience in purchase & stores, preferable State/CPSU in Senior level.	35-50	25000 - 30000
3	Dy. Manager/ Manager - 1	Production	M.Pharma/Ph.D have 8-10 years experience in the production. 3-5 years in Senior level in formulation Unit in injectable, vials and knowledge on WHO GMP/GMP compliance in Pharma Industry.	35-50	25000 - 30000
4	Asstt. Manager (P&A) - 1	HRD	Graduate/Post Graduate in any discipline having experience in administration. Retired administrative Officers are preferred. Law Graduate with Legal experience will have added advantage.	30-50	15000 - 20000

*Note: Age and qualification relaxation given to the deserving candidates.

Terms and Conditions:

Place of Work: Orissa Drugs & Chemicals Limited. 1, Mancheswar Industrial Estate, Bhubaneswar – 751010

General Conditions:

- 1 The Candidates must fill-up the Application Format as given below in all respect.
2. The Candidates must ensure that they possess the required qualification and experience in the relevant field for the post applied.
- 3 The Documents submitted by the Candidate if found incorrect / false information/ certificate/documents or has suppressed any material fact(s) his/her candidature will stand cancelled. If any of these short comings is/are detected even after appointment, his/her services are liable to be terminated.
- 4 ODCL has right to reject Candidature at any stage and the decision of ODCL will be Final
- 5 ODCL has right to reject entire selection/advertisement at any stage and the decision of ODCL shall be final in this regard.
- 6 Any dispute arising out of this advertisement shall be subject to the sole jurisdiction of Court situated at respective place of posting.
- 7 ODCL reserves the right to raise / modify the Eligibility Criteria in Educational Qualification/ experience/age in case of deserving candidate.
8. The above posts purely on contract basis in nature, to be renewed on yearly basis, subject to performance review.

Candidates are required to bring with them:

Eligible candidates may send their applications in prescribed format alongwith two passport size photographs which can be downloaded from the website. Candidates attach copy of ID Proof, present salary detail, testimonials in support of Educational Qualification, age, Experience & Category etc. through post/courier/speed post to the General Manager I/c **Orissa Drugs & Chemicals Limited. 1, Mancheswar Industrial Estate, Bhubaneswar – 751010 in a closed cover early super scribing APPLICATION FOR THE POST OF _____** so as to reach **on or before 16th March, 2015**. No other means/mode of applicable will be acceptable. An application not in the prescribed format or not mentioning present salary being drawn or not signed by the candidate or incomplete in any respect will not be entertained and will be rejected. Only the short-listed candidates shall be called for the interview.

[Click here to download application form](#)

Application Form

Name of the post _____

Personal Information

Name: _____

Father's Name: _____

Gender: _____

Date of Birth: _____

Nationality: _____

Present Address: _____

Permanent Address: _____

E-Mail Address & Contract No. _____

Category(SC/ST/OBC/GEN/PH): _____

Marital Status: _____

Academic Background

(a) **Academic Background** (Please start from highest qualification and go in descending order)

Degree Passed	Year	Subject	Institution/ University/ Board	Grade / Div

Employment History (Please start from your recent job and go in descending order)

Name of Organization	Designation	Post held with Emolument	Job Profile	Relevant Experience (in years)	
				From	To

(Pls attach additional sheets, if required).

Nature of present employment i.e. contractual /ad-hoc / permanent/ temporary.

Route of Application Through Proper Channel / Direct

By signing below and submitting this application form I, -----, confirm that the information provided above is accurate to the best of my knowledge.

Date _____
Place _____

Signature of the Applicant

FOR OFFICE USE

Entered in Receipt Register on page No. _____ Date _____.

Signature & Name of Dealing Officer _____

Date _____

